

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

2:30 P.M.

JANUARY 04, 2016

Board members present: Chairman Gary Berndt and Commissioner Paul Jewell. Absent: Vice-Chairman Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board & Doc Hansen, Planning Official/Interim CDS Director.

SPECIAL MEETING

EXECUTIVE SESSION

COMMISSIONERS

At 2:32 p.m. Chairman Berndt opened a Special Meeting and announced the Board would recess into an Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 2:47 p.m. the Board reconvened out of Executive Session. No action taken.

At 2:47 p.m. Chairman Berndt announced the Board would recess into an Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 2:57 p.m. the Board reconvened out of Executive Session. Doc Hansen and Chairman Berndt signed Mr. Hansen's Annual Evaluation. Mr. Hansen was excused and Lisa Young, HR Director was requested to join the Executive Session. At 3:00 p.m. the Board announced they would recess for a half hour to allow Ms. Young time to compile the information requested, noting she would not be in attendance for the Executive Session when the Board returns from their recess.

At 3:30 p.m. Chairman Berndt announced the Board would recess into an Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 3:45 p.m. the Board reconvened out of Executive Session. No action taken.

At 3:45 p.m. Chairman Berndt announced the Board would recess into an Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.


At 3:55 p.m. the Board reconvened out of Executive Session. Ms. Young was asked to join the meeting. Ms. Young was directed to prepare PAF's reflecting a 3% increase for Brenda Larsen, Fire Marshal; Doc Hansen, Planning Official; Lisa Young, Human Resource Director; Jim Goeben, Information Technology Director; Robin Read, Public Health Administrator; Mark Cook, Public Works Director. Ms. Young was directed to prepare a PAF for Patti Johnson, Solid Waste/Maintenance Director/Project Manager to reflect a new salary of \$8,059.00 and a stipend of \$500.00 for Project Management, noting that this new wage reflects Ms. Johnson's newly added role of Maintenance Director. Ms. Young was directed to prepare PAF's for Mickey Webb, Event Center Director reflecting an increase of 5.3% and for Julie Kjorsvik, Clerk of the Board moving her to the top of the adjusted wage scale.

Meeting adjourned at 3:57 p.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Gary Berndt, Chairman